

Documentation SpecialistTechnical Writer.....Instructional System Designer

ROBERT J NAGLE

6830 Marta

Houston, TX 77083

rjnaglejob@fastmailbox.net

281 498 7697

Education

B.A. in English, Trinity University (1988)

Master's degree in Creative Writing, Johns Hopkins University (1989)

4 Computer Certifications (Linux LPI Level 1, Network+, CIW Associate, A+)

Graduate Courses in Instructional System Design, UT-Austin, (2000-2001)

Conferences: Hypertext (2000), Usability (2000), Presenting Data & Information (2002)

Projects

User Guide (Dell)--prepared all online documentation and instructional material for a network administration software package. Created presentations and diagrams using Power Point and Visio. (2001)

User Profiling (Dell) -- Modeled typical user behavior for a new content management software system. Wrote a report for developers detailing user requirements and served as user advocate in software design meetings. (2000)

Web Server Management (Dell)--Created an online document repository for a software group and standardized the look and feel of documentation templates. Also, wrote a detailed online graphical tutorial providing a high-level view about software tools used for the manufacturing process. (2000)

Cookbook (Peace Corps, Personal)--Wrote, edited and produced two small cookbooks, one as a summer project with Peace Corps (1996) and another as a personal project (1992). This documentation was procedural in nature and depended on accuracy and clarity in instructions.

Educational Writing (Peace Corps, Soros Foundation)-- Wrote grant proposals, academic articles, instructional modules for business students, handouts, glossaries, learning exercises and a proposal to restructure a university curriculum. (1995-8)

Technical Skills

Linux System Administration and Networking (2 years), Apache (2 years)

MS Office (*Expert Level for Documentation*), Framemaker (*intermediate*), Star Office (*intermediate*)

Tools: Visio (6 months); Photoshop (*low intermediate*), PhotoImpact (*intermediate*)

HTML, CSS, & Web Design (advanced); Php & Mysql (*intermediate*); Postnuke CMS (*intermediate*)

Document Version Control with CVS and Visual Source Safe (6 months)

XML (*Novice to Intermediate*), Emacs (*intermediate*)

Jobs

Technical Writer/Usability & Training Specialist, Dell Computers, Austin, Texas (2000-2001)

Editorial Assistant, Scientific Publications, M.D. Anderson Cancer Center, Houston, Texas (1999)

University Lecturer, U.S. Peace Corps and Soros Foundation, Albania & Ukraine (1995-8)

Writing Samples: <http://www.imaginaryplanet.net/job/samples.html>